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ஸ்ரீ லங்கா நிர்வாக சேவைச் சங்கம்

SRI LANKA ADMINISTRATIVE SERVICE ASSOCIATION

මගේ අංකය எனது இல . My Ref.	SASA/AGM/2025/01	ඔබේ අංකය உமது இல. Your Ref.	දිනය திகதி Date	04.07.2025
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All Members of the Sri Lanka Administrative Service Association (SASA)

The President/Secretary of all Affiliated Associations of the SASA

41st Annual General Meeting Notice issued under section 10.4 of the Constitution of the SASA

Notice is hereby given that the Sri Lanka Administrative Service Association (SASA) Annual Convention 2025 and the 41st Annual General Meeting (AGM) will be held on Tuesday, 5th August 2025, commencing at 09.00 a.m., at the Main Auditorium, Temple Trees, Colombo 03.

The event will consist of two main sessions as outlined below:

Session One: SASA Annual Convention 2025

Agenda:

1. Lighting of the Traditional Oil Lamp – 10 minutes
2. National Anthem – 5 minutes
3. Cultural Performance – 5 minutes
4. Welcome Address by the President, SASA – 10 minutes
5. Presentation of the SASA Annual Journal 2025 to Invitees – 5 minutes
6. Keynote Address – 20 minutes
7. Address by the Hon. Minister Ministry of Public Administration, Provincial Councils and Local Government– 10 minutes
8. Address by the Hon. Prime Minister – 10 minutes
9. Cultural Performance – 5 minutes
10. Address by His Excellency the President – 20 minutes
11. Vote of Thanks by the Secretary – 5 minutes
12. Conclusion of the Annual Convention



Session Two: 41st Annual General Meeting of SASA

Agenda:

- 1. SASA Anthem
- 2. Reading of the Notice Convening the AGM
- 3. Address by the President
- 4. Confirmation of the Minutes of the Previous AGM
- 5. Adoption of the Annual Report for the years 2023–2025
- 6. Adoption of the Audited Financial Statements for the Period 01.04.2023 to 31.03.2025
- 7. To consider any resolution of which due notice has been given as per section 10.5 of the SASA Constitution. Such Resolutions & Nominations should reach the Secretary by 1500 hours on 19th July 2025.
- 8. Appointment of a Pro Term Chairman to Conduct Elections
- 9. Election of Office Bearers for the Term 2025–2026:

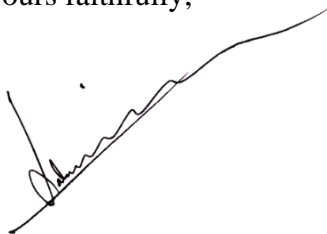
01. President	02. Deputy President – Five (5)
03. Secretary	04. Treasure
05. National Organizer	06. Editor
07. Deputy Secretary	08. Assistant Secretary
09. Assistant Treasure	10. Assistant Editor
11. Committee Members – Nine (09)	

- 10. Appointment of Auditors
- 11. Address by the Newly Elected President
- 12. Vote of Thanks by the Newly Elected Secretary

Your esteemed presence and active engagement will be highly appreciated to ensure the success of these important events.

Thank you.

Yours faithfully,



Kalindra Jayaweera Fernando
Honorary Secretary
Sri Lanka Administrative Service Association